

# WEB DEVELOPMENT AND WEB CONTENT



## ■ Web Request

	Task	Completed By	Timeline
1	Email Will Hieronymus (wlhi223@uky.edu) with web request.	Requester	Refer to Project Timelines section below
2	Creative Services will reply with any follow up questions or clarifications.	Creative Services	Within 2 business days of request
3	After clarification, Creative Services will complete the updates as necessary within the project timeline.	Creative Services	Refer to Project Timelines section below

## Projected Timelines

Request	Notes	Timeline
Content Update	1-3 pre-existing webpages, simple text or image edits	1-3 business days
Content Refresh	4+ pages, significant content overhaul	5-7 business days
Webpage Creation	Creating new page(s), adding content, placing in menus as necessary	2-4 business days
Website Creation	Creating collections of pages with their own homepage, side menu, etc.	6-8 business days